



User Documentation

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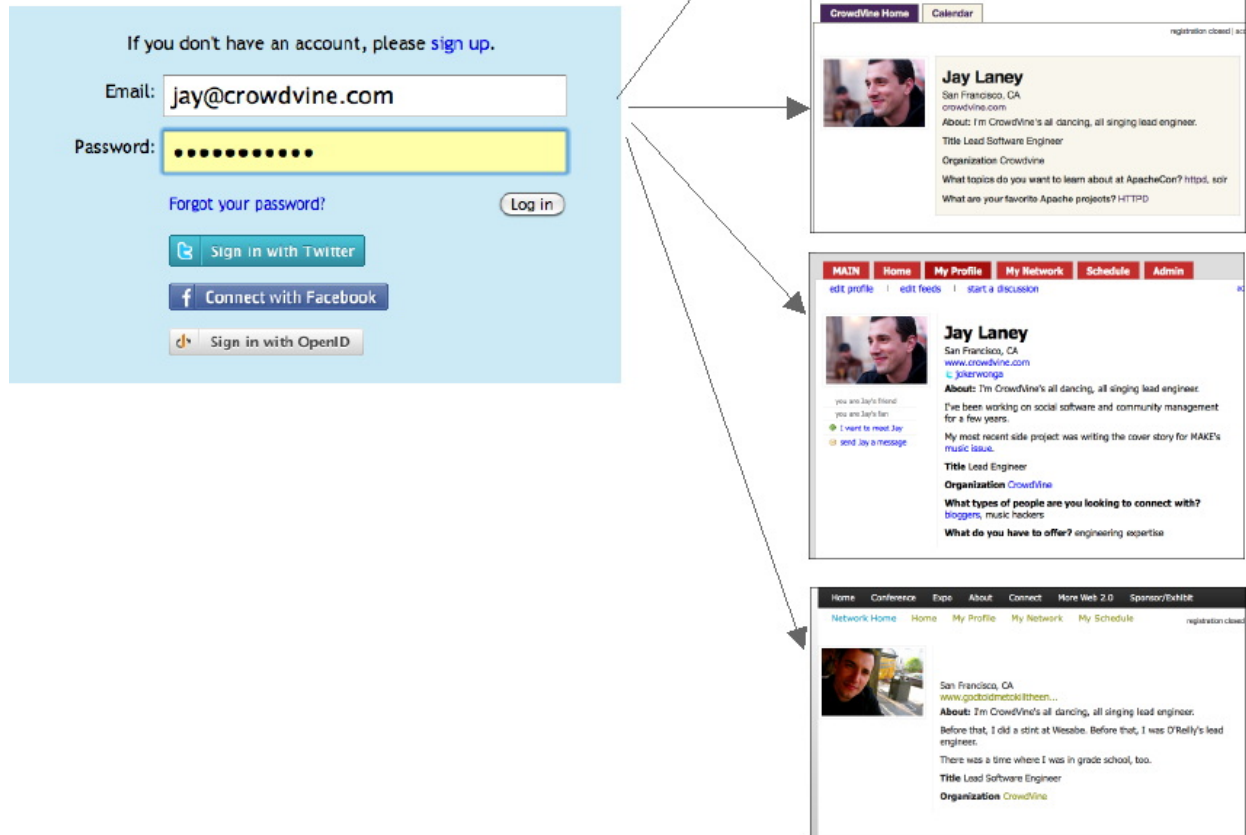
Logging In

CrowdVine Logins

When you login to a CrowdVine-powered site, you'll be asked for your email address and password.

If you're already a member of a site powered by CrowdVine, you should use the same password. You have a profile on each site, but your login is the same.

One login, multiple profiles



Can't Create an Account

Q. I tried to create an account, but the screen keeps coming back to a blank "Create an account" form.

A. There's already a CrowdVine account for your email address. Your login is the same for any CrowdVine-powered site (but you'll have a different profile on each site.) Choose "Login" (at the top right of the screen) and login with your existing account. If you forget your email address, use the "Forgot password" link on that screen.

Connecting with Other Attendees

The main page of the social network for your conference (usually the home page, or at /

connect), highlights activity by other attendees. You'll see links to browse the network above the photos of people who have been recently active:

The screenshot shows the CrowdVine CMS Demo website. At the top, there are navigation tabs: Home, Proposals, Speakers, Sessions, Connect, Travel Info, Sponsors, and Admin. Below these are links for Activity, My Profile, My Network, attendees, and discussions. A search bar is located in the top right corner. The main content area features a welcome message and an 'Activity' section with posts from Patsy Cline and Samuel Barber. On the right side, there is a 'Browse Attendees' section circled in red, which includes a search bar and filters for 'everyone', 'by title', 'by organization', 'by location', 'in your address book', and 'recently joined'. Below the filters are several profile cards for attendees like Tammy Wynette, Otis Redding, Elvis Presley, John Cage, Jerry Lee Lewis, and Billie Holiday, each with a 'updated profile' link.

Some profile questions will be done as tags, making it easy to browse lists of attendees by interest. Scroll further down the page, underneath the photos on the right:

This screenshot shows a different part of the CrowdVine CMS Demo website. It features a post by Terrie Miller asking 'Has anyone heard who's playing the party on Friday night?'. Below the post are two comments from Hank Williams and Terrie Miller. On the right side, there is a 'Popular Profile Answers' section circled in red. This section includes a list of 'Interests' such as chess, dogs, gardening, hiking, jokes, juggling, movies, music, musicshoesreading, poker, reading, shoes, wood working, and writing. It also displays two poll questions: 'How many conferences do you work on in a year?' and 'How many attendees do you expect at your next event?'. The poll results show that 2 out of 19 people work on 2 conferences, and 21 out of 21 people expect 1000 or more attendees at their next event.

Finally, if you go back to the top of that column and click "Everyone", you'll get a sortable list of attendees that looks like this:

CrowdVine CMS Demo

Home
Proposals
Speakers
Sessions
Connect
Travel Info
Sponsors
Admin

Activity
My Profile
My Network
account | logout

attendees | discussions

Browse Attendees

Name	Title	Organization	Location	Contact
Arthur Altman 	Systems Analyst	Imaginary Co.	Seattle, WA	friend want-to-meet message
Fabian Andre 	Vice-president	Imaginary Co.	Fairfax, VA	friend want-to-meet message
Samuel Barber 	SysAdmin	Unimaginable	Madison, WI USA	friend want-to-meet message

Click on the column headers to sort by column.

Your Network of Friends - and Friends-to-Be

Throughout the site, you'll see links next to people to mark them as a "friend", a "want-to-meet", and to message or leave notes for them. You'll see something like this when you view an individual attendee's profile, with these functions circled in red:

CrowdVine CMS Demo

Home
Proposals
Speakers
Sessions
Connect
Travel Info
Sponsors
Admin

Activity
My Profile
My Network
account | logout

edit profile | edit feeds | start a discussion

[Charlie is my friend](#)
[I want to meet Charlie](#)
[send Charlie a message](#)

Charlie Parker

Dallas, TX

Talks Charlie Is Giving:

9/2 11:30	+	Ko Ko
-----------	---	-------

Title Systems Analyst
Organization MadeUp.com
Interests music, poker, jokes

Describe your interest in a CMS site in one or two sentences
 The main reason I want to use it is for managing archived news content and article comments.

How many conferences do you work on in a year? 4
How many attendees do you expect at your next event? 1000 or more
Which CrowdVine features are you interested in? Speaker Pages

Charlie's Network

Charlie Parker doesn't have anyone in their network yet.

Notes

[leave a note](#)

Leave a note on Charlie Parker's profile.

If you already know someone, you can mark them as a friend. They'll get an email notification that you've done so, so they can then go in and mark you as a friend also.

If you see someone you'd like to meet at the conference, but don't already know, use the "I want to meet" link (or "want-to-meet" link on some pages). This will also trigger an email notification to the person that lets them now you'd like to meet them.

Q: Do friends from previous conferences carry over into this network?

A: Not automatically; the people who are your friends and potential friends tends to change over time. But you **can** import people from previous conferences, and other social networks. Go to **My Network** and then **Find and Invite**. You'll find a page like this to help you find existing contacts in this network:

Home | Proposals | Speakers | Sessions | Connect | Travel Info | Sponsors | Admin

Activity | My Profile | My Network account | logout search members... search

search address book | export contacts (vCard) | export contacts (csv)

Find people in other networks

Other Ways to Find Attendees

Search by name or keyword
Search your address book
Browse by name
Browse by Title
Browse by Organization
Browse by location
Browse recently joined

Do you know these people?

Andrew Koumarianos
I am CrowdVine's Web Producer. My job is to make the CrowdVine network resemble your existing website.
Title Master Web Technician
Organization CrowdVine
Location: NJ

Andrew is my friend
I want to meet Andrew

Messages and Notes

There are two ways to communicate directly with other attendees. You can send them a message (this appears under the photo, on the left, in the screen shot above). This triggers a private email to the person with the text of your message.

You can also leave a note on their profile. This appears at the right in the screen shot above. This note appears on their profile, and others in the network can see it as well.

Q: I've been sending messages to people, but now I no longer see the link to send a message!

A: It sounds like you've triggered one of our anti-spam features. If you send the same message

to many people, your ability to send messages will be disabled. Please send an email to support@crowdvine.com (and include the URL of the network you are on). Your messages to other attendees should be personal; they should not be the same marketing message copy-and-pasted to multiple attendees.

Q. Where can I see messages I've received?

A. When someone sends you a message, it goes to the same email address as your CrowdVine account. At this time, a copy is not stored in the CrowdVine system, though we may add this feature in the future.

Managing Your Profile

You can use the "Edit Profile" link to make changes to your profile by updating information or changing your photo:

The screenshot shows the "Edit Profile" interface. At the top, there's a navigation bar with tabs: Home, Proposals, Speakers, Sessions, Connect, Travel Info, Sponsors, and Admin. Below this, there's a sub-menu with "Activity", "My Profile", and "My Network". The "My Profile" section is active, showing "edit profile", "edit feeds", and "start a discussion". The main content area is divided into two columns. The left column contains "Basic Info" with fields for Name (Patsy Cline), Location (Philadelphia, PA), and Website (http://). Below this is a "Profile photo" section with a photo of Patsy Cline and a "Browse..." button. The right column contains "Profile Answers" with a "Save Profile" button. It has sections for "Separate multiple answers with commas", "Title" (Systems Analyst), "Organization" (Imagonna), "Interests" (music, shoes, reading), "Describe your interest in a CMS site in one or two sentences" (Ability to keep pages private until a specified date.), "How many conferences do you work on in a year?" (3), and "How many attendees do you expect at your next event?".

If you update your photo, be sure you still click on the "Save Profile" button!

You'll also notice "Edit Feeds" in the submenu at the top. That screen will look like this:

[Home](#) | [Proposals](#) | [Speakers](#) | [Sessions](#) | [Connect](#) | [Travel Info](#) | [Sponsors](#) | [Admin](#)

Activity | My Profile | My Network account | logout

[edit profile](#) | [edit feeds](#) | [start a discussion](#)

Add Blog, Photo, and Bookmark Feeds

You can import blog posts, online photos, and online bookmarks into your profile. Finding the RSS feed can be hard but most blog, photo album, and bookmarking sites (like Blogger, Flickr, and del.icio.us) have them.

Blog RSS Feed	<input type="text" value="http://feeds2.feedburner.com/Permie"/>
Twitter Username	<input type="text" value="terrie"/>
Photo RSS Feed	<input type="text" value="http://api.flickr.com/services/feeds/photos_public.gne?id=71584"/>
Bookmark RSS Feed	<input type="text" value="http://del.icio.us/rss/terriem"/>

[Contact](#) | [Terms of Service](#) | [Privacy Policy](#)
Powered by CrowdVine Event Social Networks - for better meetings and events. © 2011

Use this to add the RSS feed from your weblog, your Twitter user name, or your bookmark RSS feed (for example, from Del.icio.us). (Please note that the photo RSS feed has been disabled and is not in use at this time.)

Conference Calendars

Most conference networks make use of CrowdVine's session calendar feature. Be sure you are logged into the the network to take advantage of this! (If you see a "Login" link at the top, click that to login...if you see "logout", you're already logged in.)

Home Proposals Speakers Sessions Connect Travel Info Sponsors Admin

main schedule | add talk/event | search account | logout search members... search

Schedule [grid icon]
 Dates: September 1 | September 2 | September 3
 Tracks: Blues ✕ | Classical and Old Standards ✕ | Country and Folk ✕ | Jazz ✕ | Pop, Rock, and R&B ✕

Thursday, September 1

Personal Schedule [email icon] [print icon] [calendar icon]

Thursday, September 1

7:00am - 8:00am + Test of multispeakers
 0 attendees planning to attend
 This is just a test of messed up speaker names.

11:30am - 12:30pm + Adagio For Strings Samuel Barber
 - Coal Miner's Daughter Loretta Lynn -- Terrace

11:30am - 1:30pm - Fine and Mellow Billie Holiday -- Auditorium

12:30pm - 1:30pm + Ain't That A Shame Fats Domino -- Grand Ballroom

1:30pm - 2:00pm + Break

2:00pm - 3:00pm - 4:33 [unclear] -- Auditorium

5:45am - 6:00am Unconfirmed Meeting with Tony Stubblebine change cancel

6:00am - 6:15am Meeting with Miles Davis change cancel

10:50am - 11:05am Meeting with Marvin Gaye change cancel

11:15am - 11:30am Meeting with Aaron Copland change cancel

Creating Your Personal Schedule

Just click the "plus " sign next to each session you'd like to add to your personal schedule. (Note: some conferences turn off the personal schedule feature, usually because there are not multiple session to choose from at any given time.)

If you'd like to remove something from your personal schedule, just click the minus sign next to it.

Notice the icons above your personal schedule...here's a detail from the screenshot above:

| Pop, Rock, and R&B ✕

Personal Schedule [email icon] [print icon] [calendar icon]

Thursday, September 1

5:45am - 6:00am Unconfirmed Meeting with Tony

Click on these icons to:

- Email a copy of your personal schedule to yourself
- Get a printer-friendly copy of your schedule

- Export your schedule to a .ICS file that you can import to iCal or other calendar programs

Keep reading for information on viewing your calendar on your phone or other mobile device.

Viewing Your Schedule on a Mobile Device

There's a mobile version of CrowdVine built into every network. Just go to the site on your mobile device, and you'll see a view that's optimized for your mobile phone. Here's the default view of the same schedule as our example above:

Schedule Login	
Thursday, September 1	
7:00am - 8:00am	Test of multispeakers
11:30am - 12:30pm	Adagio For Strings Samuel Barber
	Coal Miner's Daughter Loretta Lynn -- Terrace
11:30am - 1:30pm	Fine and Mellow Billie Holiday -- Auditorium
12:30pm - 1:30pm	Ain't That A Shame Fats Domino -- Grand Ballroom
1:30pm - 2:00pm	Break
2:00pm - 3:00pm	4:33 John Cage -- Auditorium
	Alexander's Ragtime Band Irving Berlin -- Grand Ballroom



Note that mobile version will show upcoming sessions...if you're at the conference, just check the site on your mobile device and you'll see what sessions are next!

If you login on your mobile device, you'll see your personal schedule by default:

[Schedule](#) | [Want-to-Meet](#) | [Chatter](#) | [Logout](#)

[My Schedule](#) | [Full Schedule](#)

Thursday, September 1

5:45am - 6:00am	Unconfirmed Meeting with Tony Stubblebine change cancel!
6:00am - 6:15am	Meeting with Miles Davis change cancel!
10:50am - 11:05am	Meeting with Marvin Gaye change cancel!
11:15am - 11:30am	Meeting with Aaron Copland change cancel!
11:30am - 1:30pm	 Fine and Mellow Billie Holiday -- Auditorium
11:30am - 12:30pm	 Coal Miner's Daughter Loretta Lynn -- Terrace

Click on the session title for more details. If the conference organizers are using the CrowdVine session rating feature, you'll even see a session and speaker rating interface:

[Schedule](#) | [Want-to-Meet](#) | [Chatter](#) | [Logout](#)

Adagio For Strings

Speaker(s): [Samuel Barber](#)

Friday 11:30 - 12:30pm

7 interested attendees

Adagio for Strings is a work for string orchestra, arranged by the American composer Samuel Barber from the second movement of his String Quartet.

Tags [1938](#), [strings](#), [classical](#)

People on your want-to-meet list

[Marvin Gaye](#)

People who want to meet you

[Tony Stubblebine](#), [Irving Berlin](#), [Samuel Barber](#)

Rate this session (a higher number means a better rating)

Overall:

(0 votes)

Samuel Barber:

(0 votes)

Comments

Leave a comment, review, or question:

But note that this only appears after the session is already underway...you can't rate sessions that haven't happened!